

RMDS EXECUTIVE BOARD MEETING MINUTES

Romano's Italian Restaurant – 720-344-9530

October 10, 2013

Attendance: Shannon Lemons, Beth Geier, Gwen Ka'awaloa, Aline Brandau, Sharon Soos, Linda Gaber, Patricia Leech, Jennifer Glass, Beverly Swanson, Heather Petersen

Proxies: Sarah Barnes to Gwen Ka'awaloa
Michelle Anderson to Gwen Ka'awaloa
Lori Mitchell to Sharon Soos
Barbara Graham Terry to Heather Petersen
Simone Windeler to Heather Petersen
Julie Haugen to Heather Petersen
Jon Haugen to Heather Petersen
Peter Soos to Sharon Soos
MaryJo Hoepner to Heather Petersen
Sally Shaffer to Heather Petersen

Call to Order by Gwen Ka'awaloa at 6:40 PM

Budget Planning Session by Sharon Soos

Rocky Mountain Dressage Society Proposed 2014 Budget			
2014 Budget	Income	Expense	Gain/Loss
Adult Amateur	\$1000	\$1500	(\$500)
BOG Awards	\$650	\$6150	(\$5500)
BOG Banquet	\$6000	\$6000	\$0
BOG Meeting		\$1,700	(\$1700)
Centaur	\$5000	\$14,000	(\$9000)
Central Office	\$3,500	\$13,000	(\$9,500)
Championship/Breed Show	\$ 112,000	\$112,000	\$0
Clinics/Continuing Education	\$8700	\$8900	(\$200)
Education / Expo	\$0	\$800	(\$800)
General / Interest	\$100	\$100	\$0
Jr/Yr Program	\$0	\$500	(\$500)
Junior Camp	\$4000	\$3000	\$1000

Marketing	\$0	\$1000	(\$1000)
Membership - Dues	\$47,000	\$23,000	\$24,000
Membership - Horses	\$7000	\$0	\$7000
Misc. / Donation	\$1000	\$4550	(\$3550)
Ominbus	\$15,500	\$18,000	(\$2,500)
Operating (USDF Conv/Treas Exp)	\$0	\$3000	(\$3,000)
Scheduling / Insurance	\$2800	\$1600	\$1200
Scholarship	\$800	\$1500	(\$700)
Taxes / Legal / Audit	\$600	\$1400	(\$800)
Team Competition	\$2500	\$200	\$500
Website	\$500	\$800	(\$300)
Total	\$218,650	\$224,500	(\$5850)

Notes on Line Items:

For 2014, we will recategorize the Awards Program from the Awards budget to the BOG Banquet.

Awards: Shannon noted for 2014 there will be increased postage rates, several new awards, one replacement trophy needed, it's another Regionals year which will increase rider plaques and plates and also noted that she expects her 2013 budget to be \$750-\$1000 over budget due to a change in vendor and an increase in the number of plaques due to Regionals.

Education/Expo – this is just promotional items and registration for the Colorado Horse Expo.

General Category is State of Colorado Reports and bank interest.

Marketing – in 2013 we paid \$292 to Nicole Bizarro for design stuff, \$250 for Constant Contact registration, \$172 in supplies for the media kits. We also sold 10 shirts at Championships. There was some discussion of a group advertising effort nationally with Estes Park and the Colorado Horse Park. Hope to find out more when we sign Championships contracts.

Judges' CE Budget

Expenses:

Bill Day fee: \$750

Bill airfare: ~\$450

Bill Room: \$250

Meeting Room: \$200

Lunch: \$10 x 30ppl = \$300

Incidentals/copying: \$250

USDF Fees: \$35

Insurance: \$97

Total expense: \$2332

Income:

USDF Grant: \$400

Projected income: \$60 x 30ppl = \$1800

Total income: \$2200

Total projected overall -\$132

TD/Show Man. Clinic

Meeting room: \$25

Show Man. Instructor Reim: \$50

TD Instructor Fee: \$250

Incidentals: \$25

Books – cost about \$35 and we'll charge \$35

Projected income: \$400

Total projected overall \$50

March Instructor Clinic looks to lose about \$300 per session with current budgets from Beth. May refresher or precertification clinic will have no auditors for the precertification portion so that will change budget factors.

Donations: CoHoCo 1 year membership \$50, Dressage Foundation \$500, RMDS Scholarship Fund \$1000, Region 5 FEI Jr/YR \$1000, Paragon CDI \$1000, Estes Park CDI \$1000

No bids have been received for Jr/YR Camp Director so this item will be readdressed at the January 2014 meeting.

Awards Calculation Procedure:

Rounding should follow standard mathematical procedures: .4 or below round down; .5 or above round up.

Patricia Leech moved we adopt the above procedure for RMDS Year End Awards calculations. 2nd by Jennifer Glass. Motion passed unanimously.

**Sharon Soos moved we adjourn, 2nd by Patricia Leech.
There was no objection - the meeting adjourned at 8:40 pm.**

Respectfully submitted,
Heather Petersen, RMDS secretary