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Warm-up arena Attendant

Before beginning as Warm-up arena Attendant

1. Make sure you have the following items:
 - A show schedule (showing all ride times) on a clipboard.
 - A pen or pencil.
 - A walkie-talkie.
 - A watch or clock set to official show time.
2. Ask show management about warm-up arena rules. Where is lunging allowed? What is the maximum number of horses allowed in the warm-up arena?

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Procedures for Warm-up arena Attendant

1. As the riders enter the warm-up arena, check them off on your schedule so you know who's in the arena.
2. Listen to the Gatekeeper. He/she will tell you which horse is currently in the competition arena so you can know when to send the next rider to the competition arena.
3. It's NOT your responsibility to search for riders. However, let the Gatekeeper and Show Management know if a rider has not appeared prior to the assigned ride time.
4. Announce to riders (usually by number and/or name) when they should go to the competition arena.
5. Make sure there are not more riders than can safely warm up in the arena and that everyone is wearing helmets and observing safe, appropriate behavior.

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Behavior guidelines for Warm-up arena Attendants

1. Communication over the walkie-talkie should be kept to a minimum.
2. Use tact when speaking to riders.
3. Be supportive and courteous.
4. Make NO remarks about any horse or rider in the competition, including but not limited to, any background information about any horse or rider, their trainer, etc.