

RMDS EXECUTIVE BOARD MEETING MINUTES

October 17, 2019

Armando's Ristorante
9355 Crown Crest Blvd
Parker, CO 80138

The table is reserved beginning at 5:30pm

@ 6:30 PM

Attendance: Gwen Ka'awaloa, Heather Petersen, Beth Geier, Shannon Lemons, Sharon Soos, Kathy Simard, Lori Keilt, Beverly Swanson, Stan Adamson, Natalie DeFee Mendik, Anclaire Spaulding, Dorothy Kapaun, Joan Clay

Proxies: Linda Gaber to Beverly Swanson; Simone Windeler to Heather Petersen; Cassandra Dipentino to Anclaire Spaulding; Michelle Stevens to Anclaire Spaulding; MaryJo Hoepner to Heather Petersen; Didi DeKrey to Heather Petersen; Stephanie Figgins to Lori Keilt; Una Shade to Heather Petersen; Ginka Kubelka to Heather Petersen

Call to Order-President

Gwen Ka'awaloa

Meeting called to order at 6:35 pm

Secretary - Approval of Minutes - September meeting

Heather Petersen

Stan Adamson moved to approve the September minutes, 2nd by Sharon Soos. Motion approved unanimously.

Awards for 2019:

Russ Fawcett – Frances Carbonnel, Barbara McElnea, Beth Geier nominated. **Kathy Simard moved to award the award to Barbara McElnea. 2nd by Gwen Ka'awaloa. 14 approve, 3 nea, 1 abstention.**

Jr/YR Sportsmanship Award – **Stan Adamson moved we nominate Sophia Spiegleman, 2nd by Dorothy Kapaun. Motion passed unanimously.**

Volunteer of the Year – Mike Allen, Anclaire Spaulding were suggested. **Beverly Swanson moved we award both Mike Allen and Anclaire Spaulding. 2nd by Sharon Soos. Motion passed unanimously with Anclaire Spaulding abstaining.**

Budgeting Session

Sharon Soos

- Started with an overview of Championships. Sponsorship was over 20K, Horse Park billing was very nice to us. Show profited over 16K. It was a very good year.
- Discussion of how the budgeting sheets work and packet material.
- Membership is our starting point – our major income. Leave it at 45K. Expense is \$23,100 - \$23 GMO to USDF and \$10 to chapters.
- Horses we will stay the same - \$6600
- Website/Database – we have already paid \$16,500 deposit. Their estimate is 66K-88K. Still due is \$41-61K. We have decided to aim for \$55K. Pikes Peak gave \$1k, Boulder Valley gave \$1k, High Plains is giving \$3300. Discussion of Buy a Byte – donation system – email and Centaur promotion. \$50 minimum. Different colors and size for different amounts. Megabyte - \$250 – gigabyte - \$500 – terabyte - \$1000
- Awards – Shannon presented her budget with comparisons of last year and thoughts on the coming awards banquet. \$8000 expense, \$600 reimbursement, net -\$7400. To save postage, we would email everyone who is winning and only mail out a letter if the email bounces back.
- Adult Amateur – George Williams confirmed for April 4-5. Working to break even. Participants at \$173 each, 20 rides. Auditors \$25 per day or \$40 for both days. PortaPotty, snacks, insurance, hotel. \$4210 income, \$4210 expenses. Plus \$300 for AAs for wine for Championships. So, \$4210 income, \$4510 expenses.
- Banquet – Income \$11000 2019, expenses \$8245 - Decided to do 10K income, 8500 expenses.
- BOG - \$1500 expense
- Centaur - \$5000 income, \$15000 expense. We need to get more advertisers. Net loss \$10K

- Central Office - \$3000 income, \$13,000 expense - \$10,000 net expense.
- Championship / Breed Show – 2020 is also a Region 5 year, so it's good to go based on numbers from this year without the profit. - \$130,000/\$130,000 - \$0 net.
- Educational programs cannot be budgeted to make money due to our IRS status. MaryJo sent a basic budget for her programs for 2020. - \$9000/\$9000 – net \$0
- Jr/YR Program - \$500 net loss
- Jr/YR camp - \$3500/\$3500 – net 0
- Marketing/Expo/merchandise – horse expo - \$900 loss. Gwen is doing a presentation, so we decided to stay involved. \$200 income for merchandise sales - \$700 net loss.
- Misc/donations – standard donations – coming back to.
- Omnibus – discussion of going completely digital. Going to put together a Survey Monkey. \$15K income, \$16500 expenses, \$1500 net loss.
- Operating – treasurer/convention - \$3500 Net Loss.
- Professionals - \$6700 income / \$7000 expense.
- Scheduling/insurance - \$2300 income / \$1580 expenses - \$2500 income / \$2000 expenses - \$500 net gain
- Scholarship – income - \$1500K, expense - \$2000 - \$500 net loss.
- Taxes / Legal / Audit - \$225 income – chapter reimbursement - \$1000 expenses.
- Team - \$2300 income, \$1000 expense - \$1300 net gain.
- Misc – basically a clearing house. \$500/\$500
- Donations – Cohoco – moving to operations or marketing. Dropping Affiliate USEF membership for 2020. Donations to \$2500.

Income – 251,135, expenses \$308,510 – net is \$57,375 loss. Most of this is the database/website project. Without that, it would be one of our best budgets in recent years.

Stan Adamson moved to make a \$1000 donation to Region 5 from the 2019 Championships profits. 2nd by Gwen Ka'awaloa. Motion passed unanimously with Heather Petersen abstaining.

New Business:

- Anclaire – discussed new people orientation for board meetings. It was discussed that there should be a change over from the previous person holding the position and the new person and that there used to be binders that would get passed along as well.
- Discussed increasing the AA budget from \$500 to \$1000. There was discussion of how the budget works and such and why we can't do carry over and why the \$500 was set for AA, Open and Jr/YR in the first place. It was decided for now to leave things as they are and it can again be discussed at the BOG if needed.
- Discussion of the Open division awards program. Does it need to contain AA and Jr/YR or should be have it just be a professionals division instead or should we offer a professionals division in addition?
- Discussion of the reserve funds.

9:07 pm. Shannon Lemons moved to adjourn, 2nd by Sharon Soos. Motion unanimous

Rocky Mountain Dressage Society

2020 Budget

2020 Budget	Income	Expense	Net Change
Adult Amateur	\$ 4,210.00	\$ 4,510.00	(300.00)
BOG Awards	\$ 600.00	\$ 8,000.00	(7,400.00)
BOG Banquet	\$ 10,000.00	\$ 8,500.00	1,500.00
BOG Meeting		\$ 1,500.00	(1,500.00)
Centaur	\$ 5,000.00	\$ 15,000.00	(10,000.00)
Central Office	\$ 3,000.00	\$ 13,000.00	(10,000.00)
Championship/Breed Show	\$ 130,000.00	\$ 130,000.00	0.00
Donations		\$ 2,500.00	(2,500.00)
Education/Clinics	\$ 9,000.00	\$ 9,000.00	0.00
Jr/Yr Program		\$ 500.00	(500.00)
Junior Camp	\$ 3,500.00	\$ 3,500.00	0.00
Marketing/Expo/Merchandise	\$ 200.00	\$ 900.00	(700.00)
Membership - Dues	\$ 45,000.00	\$ 23,100.00	21,900.00
Membership - Horses	\$ 6,600.00		6,600.00
Miscellaneous	\$ 500.00	\$ 500.00	0.00
Omnibus	\$ 15,000.00	\$ 16,500.00	(1,500.00)
Operating (USDF Conv/Treas Exp)		\$ 3,500.00	(3,500.00)
Professional Committee	\$ 6,700.00	\$ 7,000.00	(300.00)
Scheduling / Insurance	\$ 2,500.00	\$ 2,000.00	500.00
Scholarship	\$ 1,500.00	\$ 2,000.00	(500.00)
Taxes / Legal / Audit	\$ 225.00	\$ 1,000.00	(775.00)
Team Competition	\$ 2,300.00	\$ 1,000.00	1,300.00
Website/Database	\$ 5,300.00	\$ 55,000.00	(49,700.00)
Total	\$ 251,135.00	\$ 308,510.00	(\$57,375.00)